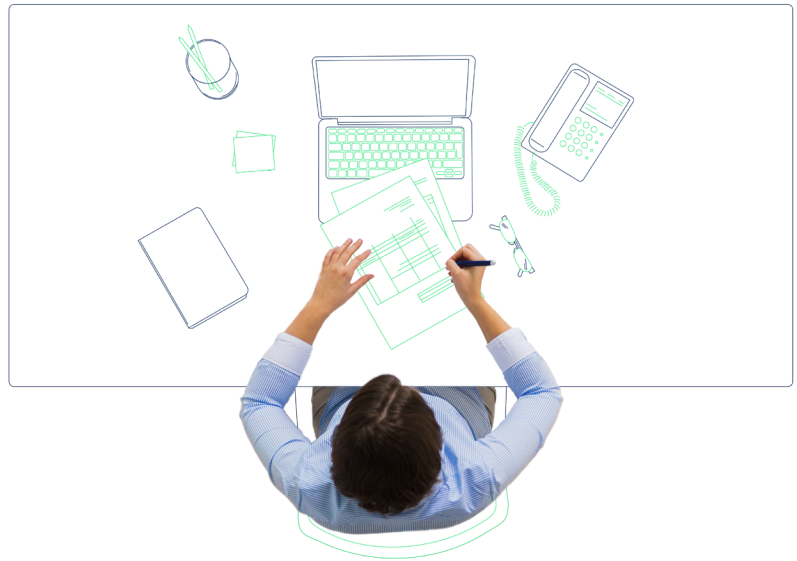


You're a Safety Meeting Pro.



A safety meeting includes all employees and a management person is there to ensure that issues are address. Safety meetings are more effective for a smaller employer.

Do the following for safety meetings:

- Assess the work site for fall and falling object hazards. Make sure your safety meetings:
- Are held monthly. You may meet more often to discuss safety issues as they come up.
- Have at least one management representative.

Record Meetings

- Prepare minutes from each safety committee and:
- Preserve them for one year.
- Make them available for review by safety and health consultation personnel of the Occupational Safety and Health Administration.

Cover these topics:

- Review safety and health inspection reports to help correct safety hazards.
- Evaluate the accident investigations conducted since the last meeting to determine if the cause(s) of the unsafe situation was identified and corrected.
- Evaluate your workplace accident and illness prevention program and discuss recommendations for improvement, if needed.
- Document attendance.
- Write down subjects discussed.

Today's Safety Meeting Topic.

Nail Gun Safety.

37,000 people in the United States go to the emergency room every year due to nail gun injuries, and this statistic alone necessitates that we properly train ourselves in nail gun safety.

Your Script

The Right Trigger

- The wrong trigger can cause premature nailing. There two types of triggers, contact triggers and sequential triggers.

Personal Protective Equipment

- Personal Protective Equipment or PPE, is provided to you by your employer for free. It includes:
 - Hard hats.
 - Safety glasses or goggles.
 - Earplugs or earmuffs.

Safety Standards

- Many precautions should be taken when operating equipment like a nail gun.
 - Never disable manufacture installed safety features.
 - Never carry the gun with your finger on the trigger.
 - Never pick up the nail gun by the hose.
 - Never pull a nail gun up that is stuck while it is on.
 - Never use your weak hand.
 - Never clear jammed nails while it is on.
 - Never use stairs while the nail gun is on.
 - Never leave a nail gun unattended while it is energized.

Instruction Manuals

- Every model of nail gun is different, which means it is vital that you read and understand the instruction manual.

Proper Storage

- Improper tool storage can lead to tool degradation which can lead to malfunctioning tools.
Improper storage can also lead to untrained individuals operating the equipment, namely children.
Store your nail gun away from children, always de-energized, and safe from the elements.

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Company Name			Date
Location	Time	# of Attendees	
Frequency: <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quaterly Other _____			
Meeting Faciliator Signature		Title	
Notes (Topics, employee recommendations, etc)			
Attendees			

Content Covered

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