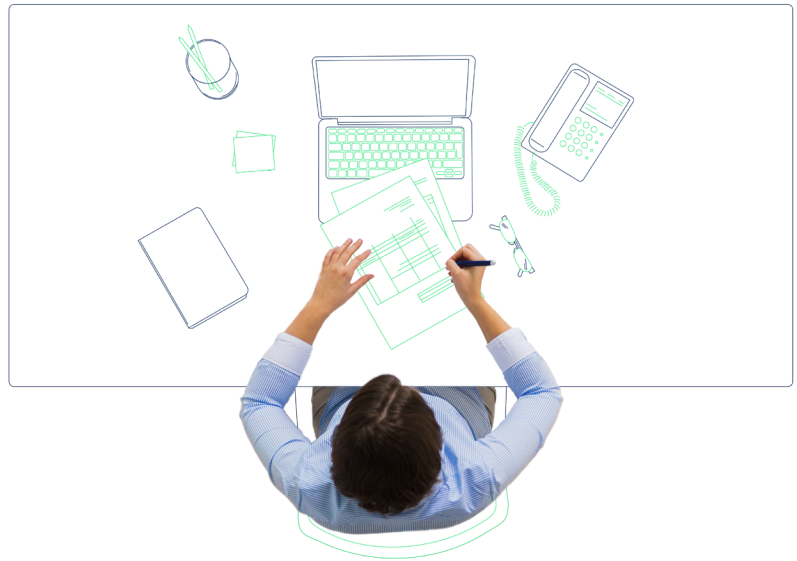


You're a Safety Meeting Pro.



A safety meeting includes all employees and a management person is there to ensure that issues are address. Safety meetings are more effective for a smaller employer.

Do the following for safety meetings:

- Assess the work site for fall and falling object hazards. Make sure your safety meetings:
- Are held monthly. You may meet more often to discuss safety issues as they come up.
- Have at least one management representative.

Record Meetings

- Prepare minutes from each safety committee and:
- Preserve them for one year.
- Make them available for review by safety and health consultation personnel of the Occupational Safety and Health Administration.

Cover these topics:

- Review safety and health inspection reports to help correct safety hazards.
- Evaluate the accident investigations conducted since the last meeting to determine if the cause(s) of the unsafe situation was identified and corrected.
- Evaluate your workplace accident and illness prevention program and discuss recommendations for improvement, if needed.
- Document attendance.
- Write down subjects discussed.

Today's Safety Meeting Topic.

Welding Safety.

Welding, cutting, and brazing are hazardous activities that pose a unique combination of both safety and health risks to more than 500,000 workers in a wide variety of industries. The risk from fatal injuries alone is more than four deaths per thousand workers over a working lifetime.

The hazards include both chemical and physical exposures that can lead to explosions, electrocutions, asphyxiation, falls and crushing injuries.

Your Script

Fumes

- The simplest and best way to deal with the problem of gas production is to always locate the welder in a well-ventilated area. When the welding process produces gases, it's not just the welder who's at risk. Anyone in the vicinity has the potential for breathing the dangerous fumes. An exhaust system installed as close as possible to the working area can eliminate much of the risk.

Temperature(s)

- Welding necessarily produces extreme temperatures. With high temperatures and sparks comes the risk of fire. Fire prevention should be a key component to any welding safety plan.

Fire Prevention

- This involves more than just having a fire extinguisher nearby. To prevent a fire, it's important to evaluate the working area. Welding should always be done on a concrete floor whenever possible. The risk for a fire during welding is so great that it's possible for errant sparks to enter into cracks in the concrete and start a fire in the surface below.

Clothing/Personal Protective Equipment

- Every part of the welder's body should be covered with fire-resistant personal protective equipment including specially-designed gloves and shoes. Face shields are another essential piece of PPE to protect welders from not only harmful ultraviolet rays, but also from the sparks produced in the process.

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Safety Meeting Form - Welding Safety



<div>Company Name</div> <div>Location</div> <div>Frequency: <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quaterly <input type="checkbox"/> Other</div> <div>Meeting Facilitator Signature</div>	<div>Date</div> <div>Time</div> <div># of Attendees</div> <div>Title</div>
<div>Notes (Topics, employee recommendations, etc)</div>	
<div>Attendees</div> <div><div><div>Name (print)</div><div>Signature</div></div><div><div>Name (print)</div><div>Signature</div></div><div><div>Name (print)</div><div>Signature</div></div><div><div>Name (print)</div><div>Signature</div></div><div><div>Name (print)</div><div>Signature</div></div><div><div>Name (print)</div><div>Signature</div></div><div><div>Name (print)</div><div>Signature</div></div><div><div>Name (print)</div><div>Signature</div></div></div>	

Content Covered

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